

Bid Document

Bid Details	
Bid End Date/Time	21-01-2023 14:00:00
Bid Opening Date/Time	21-01-2023 14:30:00
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Health And Family Welfare
Department Name	Department Of Health And Family Welfare
Organisation Name	North Eastern Indira Gandhi Regional Institute Of Health And Medical Sciences (neigrihms)
Office Name	Neigrihms, Shillong
Total Quantity	4
Item Category	Scrubber Dryer Floor Cleaning Machine (Q3)
Minimum Average Annual Turnover of the bidder (For 3 Years)	2 Lakh (s)
OEM Average Turnover (Last 3 Years)	2 Lakh (s)
Years of Past Experience Required for same/similar service	3 Year (s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	30 %
Bid to RA enabled	No
Type of Bid	Two Packet Bid
Primary product category	Scrubber Dryer Floor Cleaning Machine
Time allowed for Technical Clarifications during technical evaluation	2 Days
Estimated Bid Value	615800
Evaluation Method	Item wise evaluation

EMD Detail

Advisory Bank	Bank Of Baroda
Schedule 1 EMD Amount (In INR)	15000
Schedule 2 EMD Amount (In INR)	10000

ePBG Detail

Advisory Bank	Bank Of Baroda
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	60

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Stores and Procurment Officer
Neigrihms, Shillong, Department of Health and Family Welfare, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS), Ministry of Health and Family Welfare
(Harendra Dey)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	Yes
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria,

the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

7. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 30% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Estimated Value	Item/Category	Quantity
Schedule 1	316000	Scrubber Dryer Floor Cleaning Machine	2
Schedule 2	299800	Scrubber Dryer Floor Cleaning Machine	2

Scrubber Dryer Floor Cleaning Machine (2 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Brush Details	Number of Brushes	1, 2, 3
	Brush width (in case of roller)	350-400, 401-550, NA
	Brush Diameter,(mm)	250-300, 301-350, 351-400, 401-450, 451-500, 501-550, NA
	Brush load,(Kg)	15 - 145
	Brush Speed,(rpm)	140 - 1200
Physical Characteristics	Drive	Battery
	Machine Working Type	Ride-on
	Brush Type	Disc, Roller
	Scrubbing Width,(mm)	350-400, 401-500, 501-650, 651-1300
	Suction Width, (mm)	400-500, 501-600, 601-700, 701-1400
	Cleaning productivity (max),(m2/h)	2001-3000
	Net Weight of machine,(Kg)	30-50, 51-75, 76-100, 101-200, Above 200
	Water Suction Motor,(W)	200-350, 351-600, 601-1000, 1001-1300
	Forward speed,Max,(km/h)	3 - 10
	Power cable length, (Itr)	10, 15, 20, NA
	Wheels	Solid Rubber, Pneumatic
	Material of Chassis	Mild Steel as per IS:2062 (Grade-A), Stainless Steel (Grade-SS304)
Material of Body	Mild Steel as per IS:2062 (Grade-A), Polypropylene, ABS, HDPE, LLDPE	
Details of Battery	Power Source	Rechargeable Battery, NA
	Battery Chemistry	Ni-Cd, Alkaline, Lithium-ion, NA, Lead Acid Battery

Specification	Specification Name	Bid Requirement (Allowed Values)
	Battery Chargers for Rechargeable Batteries-inclusive in the scope of supply	YES, NA
	Number of Batteries required for operation	1, 2, 3, 4, 6, NA
	Battery backup time under continuous use	1, 2, 3, 4, 5, 6, NA
	Battery Bank voltage (V)	12, 24, 36, NA
	Capacity of Battery (AH)	100, 125, 150, 175, 200, 225, 250, 300, 320, NA
	Battery Charger	High efficiency type, NA
	Chemical Auto dosing	Auto, Manual, NA
Details of Water Tank	Fresh water tank (ltr)	10-15, 16-30, 31-50, 51-90, 91-150, Above 150
	Dirty water tank (ltr)	10-20, 21-40, 41-55, 56-95, 96-160, Above 160
Test Report Details	Availability of Test Report from Central Govt/ State Govt/NABL/ILAC accredited lab(hint: Must be declared)	YES, NO

Additional Specification Parameters - Scrubber Dryer Floor Cleaning Machine (2 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Ride on floor scrubber dryer machine	• Voltage : 24 V DC • Washing Brush Motor : 550 watt • Running Motor Power : 300 Watt • Suction Motor Power : 400 Watt • Brush Diameter : 22 inch • Suction Head width : 32 inch
Ride on floor sscrubber dryer machine	• Washing Brush Speed : 150 rpm • Clean water Capacity : 80 L • Dirty water Capacity : 70 L • Cleaning Rate : 2750 Sq m/Hr • Working Time : 4-5 Hr
Ride on flooor scrubber dryer machine	• Additional brush for scrubbing & polishing to be provided • All the required accessories also to be provided along with the system • Cost of all accessories /spares /consumables should be quoted separately and will be valid for the entire period of contract.

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Khrawkumar Jithod Katrai	793018,P.O. NEIGRIHMS, Mawdiangdiang, Shillong	2	30

Scrubber Dryer Floor Cleaning Machine (2 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Brush Details	Number of Brushes	1, 2, 3
	Brush width (in case of roller)	350-400, 401-550, NA
	Brush Diameter,(mm)	501-550
	Brush load,(Kg)	15 - 145
	Brush Speed,(rpm)	140 - 1200
Physical Characteristics	Drive	Electrical
	Machine Working Type	Walk Behind
	Brush Type	Roller
	Scrubbing Width,(mm)	350-400, 401-500, 501-650, 651-1300
	Suction Width, (mm)	400-500, 501-600, 601-700, 701-1400
	Cleaning productivity (max),(m2/h)	400-800, 801-1200, 1201-2000, 2001-3000, 3001-4000, 4001-5000, 5001 - 6000, 6001 - 7000
	Net Weight of machine,(Kg)	30-50, 51-75, 76-100, 101-200, Above 200
	Water Suction Motor,(W)	200-350, 351-600, 601-1000, 1001-1300
	Forward speed,Max,(km/h)	3 - 10
	Power cable length, (Itr)	20
	Wheels	Solid Rubber, Pneumatic
	Material of Chassis	Mild Steel as per IS:2062 (Grade-A), Stainless Steel (Grade-SS304)
Material of Body	Mild Steel as per IS:2062 (Grade-A), Polypropylene, ABS, HDPE, LLDPE	
Details of Battery	Power Source	Rechargeable Battery, NA
	Battery Chemistry	Ni-Cd, Alkaline, Lithium-ion, NA, Lead Acid Battery
	Battery Chargers for Rechargeable Batteries-inclusive in the scope of supply	YES, NA

Specification	Specification Name	Bid Requirement (Allowed Values)
	Number of Batteries required for operation	1, 2, 3, 4, 6, NA
	Battery backup time under continuous use	1, 2, 3, 4, 5, 6, NA
	Battery Bank voltage (V)	12, 24, 36, NA
	Capacity of Battery (AH)	100, 125, 150, 175, 200, 225, 250, 300, 320, NA
	Battery Charger	High efficiency type, NA
	Chemical Auto dosing	Auto, Manual, NA
	Details of Water Tank	Fresh water tank (ltr)
Dirty water tank (ltr)		10-20, 21-40, 41-55, 56-95, 96-160, Above 160
Test Report Details	Availability of Test Report from Central Govt/ State Govt/NABL/ILAC accredited lab(hint: Must be declared)	YES, NO

Additional Specification Parameters - Scrubber Dryer Floor Cleaning Machine (2 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Walk behind floor scrubbing machine (electrical) - Should be heavy duty Electric operated suitable for utilizing in Hospitals with low or no noise with powerful brush to take out dirt from the surface.	<ul style="list-style-type: none"> • Voltage & Frequency : 220V 50 HZ • Squeegee : 755mm • Brush Diameter : 18 inch • Rolling Brush Motor : 750 Watt • Vacuum Motor : 1000 Watt • Cleaning Width : 455 mm
Walk behind floor scrubbing machine (electrical) - Should be heavy duty Electric operated suitable for utilizing in Hospitals with low or no noise with powerful brush to take out dirt from the surface.	<ul style="list-style-type: none"> • Cleaning Rate : 1660 Sq m/Hr • Brush Pressure : 30 Kg. • Clean Water Capacity : 28 L • Dirty Water Capacity : 31 L • Cable Length : 20m
Walk behind floor scrubbing machine (electrical) - Should be heavy duty Electric operated suitable for utilizing in Hospitals with low or no noise with powerful brush to take out dirt from the surface.	<ul style="list-style-type: none"> • Additional brush for scrubbing & polishing to be provided. • All the required accessories also to be provided. • Cost of all accessories /spares /consumables should be quoted separately and will be valid for the entire period of contract.

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Khrawkupar Jithod Katrai	793018,P.O. NEIGRIHMS, Mawdiangdiang, Shillong	2	30

Buyer Added Bid Specific Terms and Conditions

1. Experience Certificate for the supply of the same to any Govt/ PSU/ any renowned private organisation along with Supply/ Purchase Order.
2. Make in india specific authorisation certificate needs to be enclosed.
3. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Generic**

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 2 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

5. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

6. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 50 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 50% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

7. **Generic**

The successful bidder has to supply all essential accessories required for the successful installation and commissioning of the goods supplied. Besides standard accessories as per normal industry practice, following accessories must be part of supply and cost should be included in bid price: All accessories, spares, consumables.

8. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

9. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a

certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

10. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

11. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

12. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

13. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

14. **Warranty**

Warranty period of the supplied products shall be 5 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

15. **Warranty**

Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement indicated in the relevant clause of the bid.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum

issued by DPIIT in this regard.

2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---